

**Job Description**  
**Surveyor for identifying School for project “Hans Wellness Centre”**

**A. BACKGROUND**

The Hans Foundation, established in 2009, is non for profit, a Public Charitable Trust that works for the improvement of quality of life for underprivileged communities across India through Health, Education, Livelihood and Disability sector interventions. THF undertakes direct implementation of projects on the ground in addition to providing funding support to not-for-profit organisations in India through its donor – RIST, USA. THF’s programs are majorly implemented in the most rural and under-developed areas in the country. Over the years, THF has expanded its charitable activities in collaboration with State and Central Governments, institutions, corporates, academia and non-government organizations for sustainable interventions to achieve scale and economy. The interventions implemented by the foundation range from grass root level to national level programs.

**B. PROJECT**

The project “Hans Wellness Centre- Healthcare service for school students in Govt and Private schools in Delhi NCR”, has been conceptualized with the focus on mental and physical well-being of school students. The health professionals working in this project would be the backbone to steer the project towards the intended impact and the outcomes. The Hans Foundation has started its kind initiative to provide improvement in the physical, mental and social well-being of school-age children in schools from Gurugram, Delhi and Noida to help towards leading a healthy life. The interim purpose is to ensure healthy lives and promote well-being for all at all ages and also to ensure inclusive and equitable quality education and promote lifelong learning opportunities for all. THF is willing to implement this unique project which is the need of the hour, in Govt and private schools of Delhi and NCR.

The survey main role is identifying & selecting the schools and connecting with THF for further action.

**C. Selection criteria for identifying the schools:**

- School should have strength of students more than 1000 in a real time
- School should be affiliated with any of these: CBSE or state board
- School must be willing to actively participate in the implementation of the HWC
- School must provide the space for three separate cabins and washroom-space
- School must be serving to children coming from low socio-economic background or underprivileged communities
- School fee should not be more than INR 1500-2000/pm
- The school must be offering education upto higher secondary (12<sup>th</sup> grade). The ratio of students from 6-12<sup>th</sup> should be more than the lower classes
- Good connectivity with public transit to reach the school

**No of Position: 3**

**Work Location for selection of the school survey: Gurugram, Delhi and Noida**

**D. 1** Surveyor job duties include:

- Identification of schools fulfilling the selection criteria
- Creating records of survey results
- Rapport building with school authorities and connecting with THF for further action

**D.2 key Responsibilities**

- Conduct surveys in Delhi/Gurugram/Noida
- Interview with school authority such as principal or any concerned person-decision maker
- Examine school's records such as affiliation and to ensure data accuracy
- Build maps, sketches, and charts
- Profiling of schools in the given format
- Submit report to THF and build the network with selected school authorities

**D.3 Requirements and skills**

- Previous experience as a surveyor or in a similar role
- Working knowledge of GPS and GIS
- Tech savvy, including familiarity with excel and PPT application
- Good communications skills in English and Hindi
- Attention to detail
- Great organizational and leadership skills
- Master/graduate degree

**E. Work Duration: 15 full days**

**Target to achieve: 15 schools each in Gurugram, Noida, and Delhi respectively**

**F. Remuneration:**

INR 1500 per day and INR 500 travel cost. **Total: INR 2000 per day**

- **To Apply - [hwc@thfmail.com](mailto:hwc@thfmail.com)**